

March 10, 2010

**MINUTES OF A REGULAR MEETING OF THE
TORRANCE PARKS AND RECREATION COMMISSION**

1. CALL TO ORDER

The Torrance Parks and Recreation Commission convened in a regular session at 7:00 p.m. on Wednesday, March 10, 2010, in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Gilbert, Hays, Mayeda, Robbins,
Taniguchi, and Chairperson Ning.

Absent: Commissioner Hazell.

Also Present: Recreation Services Manager Brunette,
Senior Business Manager Minter,
Park Services Manager Carson,
Senior Recreation Supervisor Reed, and
Recreation Supervisor Minter.

MOTION: Commissioner Hays moved to grant an excused absence to Commissioner Hazell for the March 10, 2010 Commission meeting. Commissioner Mayeda seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Taniguchi led the Pledge of Allegiance.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Taniguchi moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF FEBRUARY 10, 2010

Commissioner Gilbert noted the following correction on Page 5: Item 8B, MOTION: line 2, "Commissioner Mayeda to the Facilities Committee and Commissioner Hays to the..."

MOTION: Commissioner Hays moved for approval of the February 10, 2010 Commission meeting minutes as corrected. Commissioner Gilbert seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Hazell).

6. **ORAL COMMUNICATIONS #1**

None.

7. **NEW BUSINESS**

7A. **RECREATION SERVICES DIVISION ARTS AND CRAFT “BOUTIQUE/FAIR”
OPERATIONAL RULES AND REGULATIONS**

Recreation Services Manager Brunette provided background on the material of record and noted that the purpose of limiting the vendors and goods is to provide more unique products that are completely hand crafted and not produced by a manufacturing business. He recommended that the Commission approve rules and regulations that govern the operations and vendors to participate in City and Torrance Youth Council arts and crafts boutiques and bazaars.

Responding to Commissioner Gilbert's inquiry, Senior Recreation Supervisor Reed stated that Torrance residents are charged \$60 per booth while non-residents pay \$70. She announced the next boutique on March 21, 2010 at Wilson Park.

Commissioner Taniguchi commended the Department for providing the arts and craft boutiques.

In response to Commissioner Hays' inquiry, Senior Recreation Supervisor Reed stated that the boutiques are not promoted specifically to high school students in arts and crafts classes but that they are welcome to apply.

Commissioner Mayeda received clarification that revenue from booth rentals goes into the Youth Council donation account and is used for the Beat the Odds scholarship program.

Responding to Commissioner Hays' inquiry, Recreation Supervisor Minter stated that vendor participation has been declining over the past few years due to the Internet.

MOTION: Commissioner Gilbert moved to approve rules and regulations that govern the operations and vendors to participate in City and Torrance Youth Council arts and crafts boutiques and bazaars. Commissioner Taniguchi seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Hazell).

8. **STANDING COMMITTEE UPDATES**

8A. **FACILITIES COMMITTEE**

Has not met.

8B. **GRANTS COMMITTEE**

No report.

8C. **OPEN SPACE COMMITTEE**

No report.

8D. PROGRAMS COMMITTEE

Has not met.

9. MONTHLY DEPARTMENT ACTIVITY

9A. ADMINISTRATIVE SERVICES DIVISION

Senior Business Manager Minter noted that the Administrative Services Division Report for February 2010 was included in agenda packets. He stated that the first day of walk in registration was March 9, 2010 and that online registration continues to increase.

9B. PARK SERVICES DIVISION

Park Services Manager Carson noted that the Park Services Division Report for February 2010 was included in agenda materials. He discussed a report of findings for parks and recreation activities developed by the Environmental Services Division of the Charles Abbott Company for several South Bay cities. He advised that it was developed to verify that maintenance departments are conducting routine inspections of parks and recreation facilities to ensure that proper best management practices are being implemented, specifically water quality issues and runoff prevention. He was pleased to announce that Torrance was rated as having the most comprehensive and complete checklist and the most proactive agency queried.

Referring to the photograph on Page 21, Commissioner Taniguchi was pleased to announce that the granite Sister City monument was installed on the east side of the Cultural Arts Center in the cherry tree grove.

9C. RECREATION SERVICES DIVISION

Recreation Services Manager Brunette noted that the Recreation Services Division Report for February 2010 was included in agenda packets. He relayed a request from the Youth Council for a Commissioner to participate on the Beat the Odds scholarship selection committee on April 8, 2010 and Chairperson Ning offered to attend.

10. ORAL COMMUNICATIONS FROM THE PUBLIC #2

10A. Commissioner Gilbert stated that she enjoyed attending a class on native plants at Madrona Marsh.

10B. Commissioners signed a resolution honoring former Commissioners Cook and Orpe.

10C. Commissioner Mayeda stated that he enjoyed a visit to Delthorne Park and hopes to visit each of the City's parks.

10D. Commissioner Hays announced a Candidates Forum on March 24, 2010 hosted by the Old Torrance Neighborhood Association.

10E. Senior Business Manager Minter stated that potential names for the Lomita right of way park would be discussed at the next Commission meeting.

11. ADJOURNMENT

MOTION: At 7:29 p.m., Commissioner Robbins moved to adjourn the meeting to April 14, 2010 at 7:00 p.m. in the West Annex meeting room. Commissioner Taniguchi seconded the motion and, hearing no objection, Chairperson Ning so ordered.

Approved as Submitted April 14, 2010 s/ Sue Herbers, City Clerk
